

# Mevlana Exchange Program Coordinatorship



## Self-Evaluation Report



HACETTEPE  
ÜNİVERSİTESİ  
Ankara 2022

# 1. General Information

Mevlana Exchange Program is an international exchange program that provides students and academic staff exchange within the scope of the protocols signed between Turkish higher education institutions and higher education institutions abroad under the Turkish Council of Higher Education.

With the “Regulation on Mevlana Exchange Program” ([http://www.mevlana.hacettepe.edu.tr/english/Regulation\\_on\\_Mevlana\\_Exchange\\_Programme.pdf](http://www.mevlana.hacettepe.edu.tr/english/Regulation_on_Mevlana_Exchange_Programme.pdf)) of the Turkish Council of Higher Education (YÖK) published in the official gazette in August 23, 2011 (num: 28034), this program has been implemented in our university since 2013.

# 2. Administrative Structure

According the Mevlana Regulation,

The following concepts refer to,

**Institution Coordination Office of Mevlana Exchange Program:** the unit in charge of carrying out the procedures related to the Mevlana Exchange Program in higher education institutions,

**Institution Coordinator of Mevlana Exchange Program:** the personnel who is responsible for the execution of activities of the institution coordination office of Mevlana Exchange Program on behalf of the higher education institution, directly reporting to the highest institution supervisor or assistant of the higher education institutions.

Mevlana Exchange Program carried out under YÖK, is arranged as a Coordinatorship affiliated to the Rectorate under the General Coordinatorship of Foreign Relations at our University. Mevlana Exchange Program Coordinatorship is shown in the organization chart on the website of the General Coordinatorship of Foreign Relations ([http://www.int.hacettepe.edu.tr/about\\_us\\_units.html](http://www.int.hacettepe.edu.tr/about_us_units.html)). The duty of Mevlana Exchange Program Institution Coordinator is executed by Prof. Dr. Deniz Gürçay.



### 3. Regulations

Regarding the execution of the Mevlana program, the following YÖK legislation is applied.

Regulation on Mevlana Exchange Program

([https://mevlana.hacettepe.edu.tr/english/Regulation\\_on\\_Mevlana\\_Exchange\\_Programme.pdf](https://mevlana.hacettepe.edu.tr/english/Regulation_on_Mevlana_Exchange_Programme.pdf))

Regarding the budget and the payments to be made, the following regulation of YÖK is applied;

Principles and Procedures on Use, Accounting of the Amounts to be Transferred to Higher Education Institutions and Other Relevant Matters on the Payments to be made in the Scope of Mevlana Exchange Programme

([https://mevlana.hacettepe.edu.tr/english/Basis\\_and\\_Procedures\\_of\\_Mevlana\\_Exchange\\_Programme.pdf](https://mevlana.hacettepe.edu.tr/english/Basis_and_Procedures_of_Mevlana_Exchange_Programme.pdf)).

### 4. Execution of the Program

Protocols and Documents, Student Exchange and Academic Staff Mobility are covered in the Regulation on Mevlana Exchange Program of the Turkish Council of Higher Education (YÖK) published in the official gazette in August 23, 2011 (num: 28034). Under Student Exchange; Requirements for Being a Mevlana Exchange Program Student, Learning Protocol, Accreditation of Courses closes are covered. Implementations to ensure that students do not lose credit in mobility are made with the decision of the Faculty/Institute/Collage Administrative Board in accordance with the legislation.

Students can benefit from the program to study for at least one and at most two semesters, and the academic staff to teach for a minimum of 2 weeks and a maximum of 3 months. Department coordinators at faculties, institutes and colleges have been determined for outgoing/incoming students and lecturers. Department Coordinators also act as consultants. The list of coordinators is available on the Mevlana website (<http://www.mevlana.hacettepe.edu.tr/english/Coordinators220922.xlsx>).

The budget of the Mevlana Exchange Program is provided by the Turkish Council of Higher Education (YÖK). Payments are made to students and lecturers who benefit from Mevlana Exchange Mobility within the framework of "Principles and Procedures on Use, Accounting of the Amounts to be Transferred to Higher Education Institutions and Other Relevant Matters on the Payments to be made in the Scope of Mevlana Exchange Programme" affirmed at the Higher Education General Assembly meeting dated 07.07.2011. After the student and academic staff payments are completed, the remaining amount from the budget of the relevant academic year is reimbursed to YÖK.

At the end of the exchange, students and academic staff provide their feedback by filling out two different questionnaires, the Final Report and the International Mobility Feedback Information Form (<http://www.mevlana.hacettepe.edu.tr/english/belge.shtml>).

There are two different types of mobility within the scope of the Exchange Programme;

- 1) Learning Mobility
- 2) Project-Based Mobility

#### **4.1. Learning Mobility**

Students enrolled in formal education programs in all higher education institutions in Turkey can participate in the Mevlana Exchange Program. Mevlana Exchange Program is open to students of all education levels (Associate Degree, Bachelor's, Master's, Doctorate). Students enrolled in open, external, non-formal or distance education cannot benefit from the program. Academic staff working in higher education institutions abroad can participate in the Mevlana Exchange Program within the scope of incoming Academic Staff Mobility. The exchange of Outgoing Academic Staff was stopped by YÖK until a second executive board decision in the 2015-2016 academic year. Research assistants cannot benefit from the program as Academic Staff, but they can participate in exchange as graduate students.

Students can benefit from mobility with a scholarship for one semester and without a scholarship for the second semester if they wish. 80% of the scholarship amount determined by the Council of Higher Education for the period they benefit from the mobility is deposited as a prepayment, and the remaining 20% is paid according to the course success status. Instructors are paid daily wages and transportation fees, which are determined by the Council of Higher Education according to the country basis.

#### **4.2. Project-Based Mobility**

Project-based mobility program allows mutual projects with the universities who have Mevlana Exchange Protocols. The Project-Based International Exchange Program was implemented for the first time in the 2016-2017 academic year. Within the scope of this program, Outgoing Academic Staff mobility is also possible.

Project-Based International Exchange Program does not have a separate regulation prepared by the Council of Higher Education. Student and academic staff mobility is carried out within the framework of the "Regulation on the Mevlana Exchange Program". However, unlike the learning mobility, the procedures regarding the student and academic staff applications and the determination of candidates are not carried out by the Mevlana Exchange Program institution coordination office. The project owner Academic Staff apply for the project through YÖKSİS, they also directly decide on the students and instructors who will take part in the project.

Payment of the students and lecturers participating in the mobility within the scope of the project is also made within the framework of “ Principles and Procedures on Use, Accounting of the Amounts to be Transferred to Higher Education Institutions and Other Relevant Matters on the Payments to be made in the Scope of Mevlana Exchange Programme”.

## 5. Mevlana Protocols

Protocols are made for 5 years. While making new protocols, the Coordinatorship also monitors the renewal of expired protocols. As a result of all these studies he updated protocol list is published on the Mevlana website (<https://mevlana.hacettepe.edu.tr/english/Protocols131022.pdf>)

Year	Number of Protocol
2013	10
2014	18
2015	20
2016	26
2017	42
2018	66
2019	76
2020	78
2021	68

The number of Mevlana Exchange Program protocols is 68 as of the end of 2021.

MEVLANA EXCHANGE PROGRAM PROTOCOL LIST			
No.	University	Country	Date
1	Ivane Javakhishvili Tibilisi State University	Georgia	xx.01.2018
2	Azerbaijan State Economic University	Azerbaijan	29.01.2018
3	International Khoja Akhmet Yassawi Turkish- Kazakh University	Kazakhstan	04.01.2018
4	Azerbaijan Architecture and Construction University	Azerbaijan	01.01.2018
5	Ganja State University	Azerbaijan	16.01.2018
6	Azerbaijan University of Languages	Azerbaijan	10.01.2019
7	Busan University of Foreign Studies	South Korea	10.01.2019
8	International Balkan University	Macadonia	14.01.2019
9	Pakistan Inst. Of Engineering and App. Sciences	Pakistan	25.01.2019

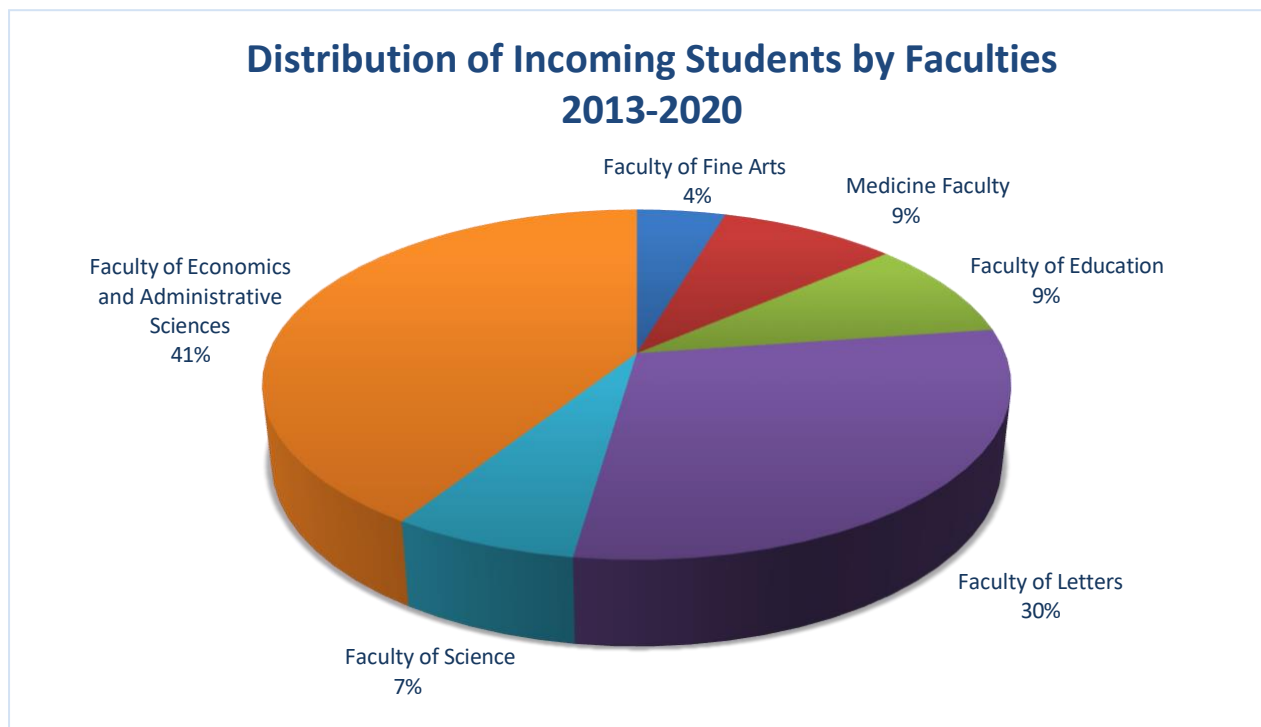
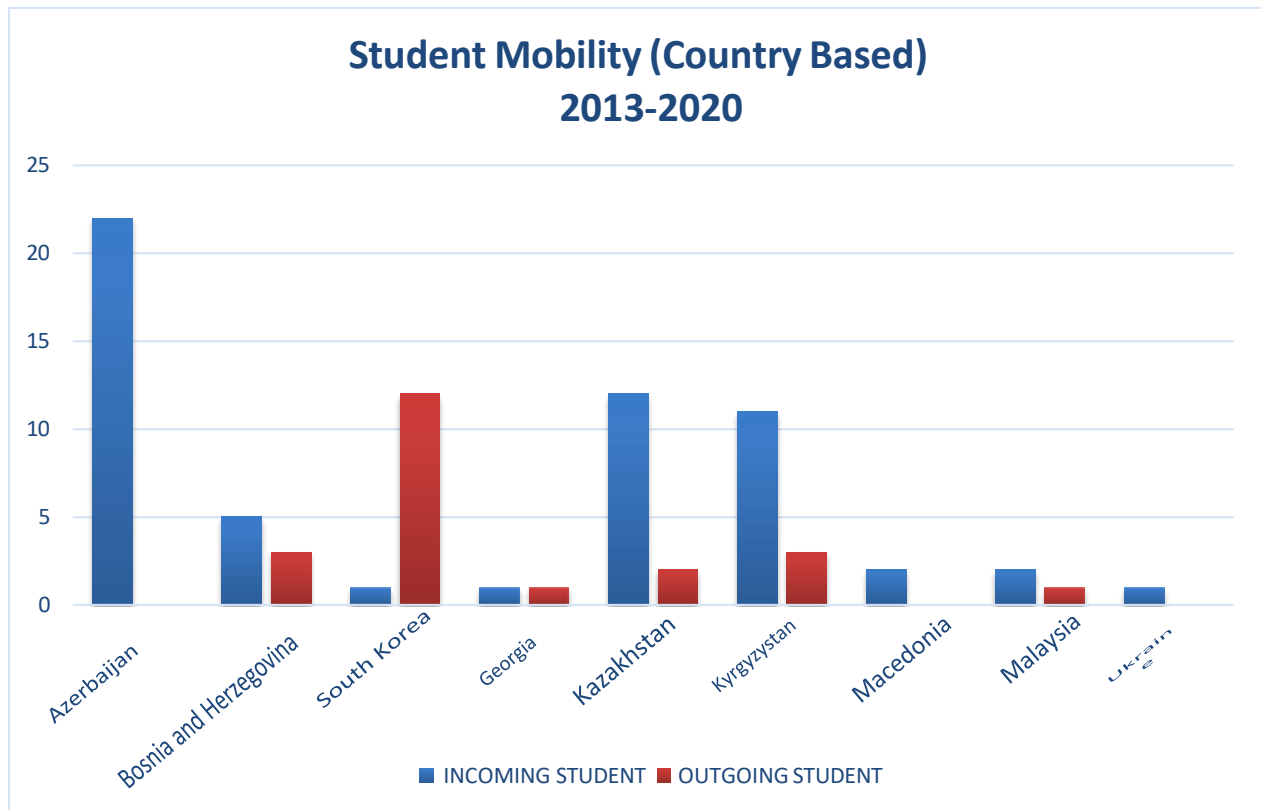
10	Aichi Gakuin University	Japan	31.01.2019
11	Azerbaijan Medical University	Azerbaijan	25.01.2019
12	ADA University	Azerbaijan	14.01.2019
13	Kyrgyz - Turkish Manas University	Kyrgyzstan	15.01.2019
14	Azerbaijan University	Azerbaijan	10.01.2019
15	Nagoya City University	Japan	31.01.2019
16	Mongolian University of Science and Technology	Mongolia	10.01.2019
17	Petre Shotadze Tbilisi Medical Academy	Georgia	10.01.2019
18	Hanyang University	South Korea	30.01.2020
19	Al-Quds University	Palestine	12.01.2020
20	Taras Shevchenko National University of Kyiv	Ukraine	12.12.2019
21	Azerbaijan State Pedagogical University	Azerbaijan	06.01.2020
22	Tehran University of Medical Sciences	Iran	31.05.2021
23	Al-Neelain University	Sudan	01.01.2017
24	Baltic International Academy	Latvia	28.02.2022
25	Georgia University	Georgia	30.04.2022
26	L.N Gumilyov Euroasian National University	Kazakhstan	03.03.2017
27	International Sarajevo University	Bosnia and Herzegovina	01.06.2022
28	Hankuk University of Foreign Studies	South Korea	31.07.2017
29	Ilia State University	Georgia	10.08.2017
30	Jusup Balasagyn Kyrgyz National University	Kyrgyzstan	25.03.2021
31	GC University Lahore	Pakistan	26.09.2017
32	University of Sindh, Jamshoro	Pakistan	25.08.2017
33	Lahore College For Women University	Pakistan	30.10.2017
34	Azerbaijan State Academy of Physical Education and Sport	Azerbaijan	31.10.2017
35	KOHAT University of Science &Technology	Pakistan	15.11.2017
36	Universiti Teknologi Malaysia	Malaysia	30.01.2019
37	Baku Musical Academy after U.Hajibayov	Azerbaijan	03.03.2022
38	K.Zhubanov Aktobe Regional State University	Kazakhstan	24.01.2018
39	Baku State University	Azerbaijan	04.05.2018
40	Michigan State University <i>*Valid for Project-Based International Exchange Program.</i>	USA	15.06.2017
41	Dzemal Bijedic University of Mostar	Bosnia and Herzegovina	31.01.2018
42	Zhetysu State University named after I.Zhansugurov	Kazakhstan	28.02.2018

43	Khurasan University	Afghanistan	18.06.2018
44	Maharishi Markandeshwar (Deemed to be University)	India	24.07.2018
45	Al-Farabi Kazakh National University	Kazakhstan	18.03.2022
46	National University Odessa Law Academy	Ukraine	09.08.2018
47	Azerbaijan State Oil and Industrial University	Azerbaijan	19.09.2018
48	Azerbaijan Tourism and Management University	Azerbaijan	10.01.2019
49	International University of Kyrgyzstan	Kyrgyzstan	30.01.2019
50	Centre Universitaire Belhadj Bouchaib -Ain Temouchent	Algeria	31.01.2019
51	Cadi Ayyad University	Morocco	26.03.2018
52	Mehran University of Engineering and Technology	Pakistan	20.11.2018
53	Sumgayit State University	Azerbaijan	30.01.2019
54	Azerbaijan Shahid Madani University	Iran	05.02.2019
55	North Caucasus Federal University	Russia	23.05.2019
56	Al-Aqsa University	Palestine	14.07.2019
57	Poltava University of Economics and Trade	Ukraine	31.07.2019
58	Pavlodar State Pedagogical University	Kazakhstan	31.12.2019
59	Nakhchivan Teachers Institute	Azerbaijan	30.01.2020
60	Universiti Teknologi MARA	Malaysia	30.06.2020
61	Karakalpak State University named after Berdakh	Uzbekistan	31.08.2022
62	Azerbaijan Cooperation University	Azerbaijan	31.03.2021
63	Hong Kong Shue Yan University	Hong Kong	15.04.2021
64	Ziauddin University	Pakistan	25.08.2021
65	National Cheng Kung University	Taiwan	28.01.2022
66	Ural Institute of Management- The Russian Presidential Academy of National Economy and Public Administration (RANEPA)	Russia	12.04.2022
67	Nagoya University of the Arts	Japan	17.06.2022
68	Peoples' Friendship University of Russia	Russia	20.06.2022

*This is the data of Mevlana Exchange Program Coordinatorship dated 17/01/2022.*

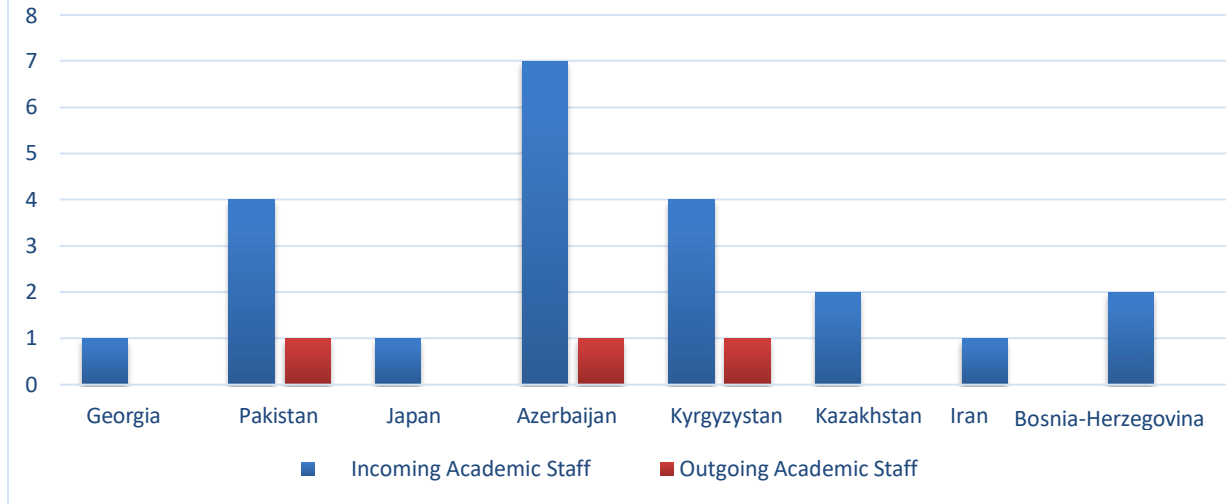
## 6. Exchange Statistics

### 6.1. Learning Mobility Exchange Statistics





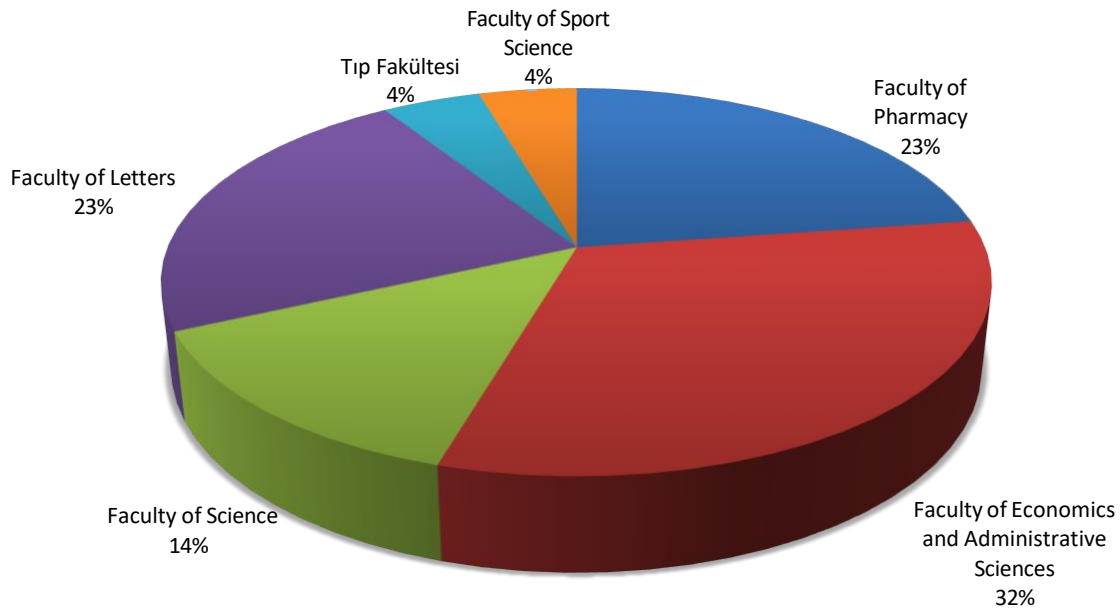
## Academic Staff Mobility (Country Based) 2013-2020



\* Since the mobility of outgoing academic staff was stopped in the 2015-2016 academic year with the decision of YÖK, the relevant data cover the years 2013 and 2014.

Faculty of Sport  
Sciences

## Distribution of Incoming Academic Staff by Faculties 2013-2020



As of the 2020-2021 academic year, since all activities were stopped in line with the decision of YÖK due to the COVID 19 epidemic, there is no data entry since 2021 (<http://www.mevlana.hacettepe.edu.tr/ResmiYazi220121.pdf>).

## 6.2. Project Based Mobility Exchange Statistics

Project Mobility	2017-2018 Projects	2018-2019 Projects	TOTAL EXCHANGE NUMBER
Incoming Student	2	3	<b>22</b>
Outgoing Student	-	2	
Incoming Academic Staff	-	8	
Outgoing Academic Staff	2	5	
<b>TOTAL</b>	<b>4</b>	<b>18</b>	

### Projects Accepted in the 2017-2018 Academic Year

Project Manager	Country/University	Field Name	Project Name
Ress. Assist (Dr) YASİN GENÇ	JAPAN / Nagoya City University	Natural and Plant Based Products, Cosmetic Products	INVESTIGATION OF THE BIOLOGICAL EFFECTS AND EFFECT MECHANISMS ON THE MOLECULAR LEVEL OF SOME MEDICINAL PLANTS GROWING IN TURKEY
Ress. Assist (Dr) ÇİĞDEM KAHRAMAN	JAPAN / Aichi Gakuin University	Natural and Plant Based Products, Cosmetic Products	INVESTIGATION OF THE BIOLOGICAL EFFECT AND EFFECT MECHANISMS OF PLANTS OF SCROPHULARIACEAE AND ULMACEAE FAMILY AT THE MOLECULAR LEVEL

### Projects Accepted in the 2018-2019 Academic Year

Project Manager	Country/University	Field Name	Project Name
Prof. Dr. ÜMRAN UYGUN	USA-Michigan State University	Food Sciences	IDENTIFICATION AND CHARACTERIZATION OF BIOACTIVE COMPONENTS IN SOME LOCAL WHEAT (TRITICUM SPP.) VARIETIES
Ass. Prof. Dr. REMZİYE YILMAZ	USA-Michigan State University	Food Sciences	PERFORMING RISK ASSESSMENT IN GENETICALLY MODIFIED FOOD AND FEED PRODUCTS USING OMIC TECHNOLOGIES
Prof. Dr. YASEMİN ÖZKAN	USA-Michigan State University	Immigration Studies	CHANGE OF GOOD PRACTICE: SOCIAL POLICY ANALYSIS BASED ON A RESEARCH ON SYRIAN MIGRANTS

Ass. Prof. SELİM LATİF SANİN	KAZAKHISTAN- Zhetysu State University named after I.Zhansugurov	Liquid Treatment Technologies	CHARACTERATION OF NATURAL KAZAKHSTAN ZEOLITES WITH MODIFIED SURFACE PROPERTIES, INVESTIGATION OF THE PERFORMANCE OF GROUND WATER AND DRINKING WATER TREATMENT AND COMPARISON WITH TURKISH ZEOLITES
Prof. Dr. MEHMET EKMEKÇİ	MONGOLIA- Mongolian University of Science and Technology	Renewable Energy Sources/ Technologies	USING ISOTOP TECHNIQUES IN DEVELOPING THE CONCEPTUAL MODEL FOR THE EFFECTIVE USE OF GEOTHERMAL RESOURCES: FIELD APPLICATION OF THE SHARGALJUUT GEOTHERMAL IN MOGOLISTAN

## 7. Financial Information

### 7.1. Learning Mobility Budget

Academic Year	Student Mobility Budget (YÖK)
2016-2017	₺60.000,00
2017-2018	₺31.210,00
2018-2019	₺120.170,00
2019-2020	₺63.200,00

*In the academic years of 2020-2021 and 2021-2022, the Mevlana Exchange Program was paused by YÖK due to the pandemic. Accordingly, there is no budget for the relevant academic years (<http://www.mevlana.hacettepe.edu.tr/ResmiYazi220121.pdf>).*

### 7.2. Project-Based Mobility Budget

Academic Year	Project Mobility Budget (YÖK)
2017-2018	₺59.844,00
2018-2019	₺192.382,00

## 8. Status Evaluation and Prospective Plannings

Thanks to the Mevlana Exchange Program, our coordinatorship contributes to the internationalization activities of our university and to produce projects as a research university. With the student exchange, our students gain experience abroad in terms of education, culture and communication. It creates opportunities for international partnerships in the fields of education, science and practice with the exchange of academic staff.

General problems identified by the Mevlana Exchange Program Institutional Coordinatorship during the exchange process;

## **Budget**

The budget provided by YÖK is in TL and in some cases it is limiting.

## **Country and Area Limitation**

Due to country and area restrictions imposed by YÖK, there may not be the opportunity to benefit from exchange programs for some of the existing protocols.

## **Quota Limitation**

A quota limit may sometimes be set for Azerbaijan, Georgia, Kazakhstan, Kyrgyzstan, Mongolia, Uzbekistan, Tajikistan, Turkmenistan by YÖK.

## **Final Decision being given by YÖK**

Despite all the efforts and high application rates to avoid being affected by country, area and quota limitations and to increase the number of applications, there are situations where expectations are not met due to the number of admissions announced by YÖK.

## **Waiver**

In cases where waivers are not notified on time, the time allowed by YÖK prevents a new student or instructor from being requested to replace the waiver.

## **Improvement Works**

- An effort was made to expand the range of protocols by making agreements with different countries.
- The renewed protocols have been expanded to include all disciplines in order to not to be affected by department restrictions.
- For the existing inactive protocols, the relevant universities were contacted and the agreements were activated.
- A comprehensive agreement has been made with the USA Michigan State University.
- A request has been made from YÖK to remove country and area restrictions.
- After the acceptance results, new students were requested instead of waivers, and student requests who wanted to go without a scholarship were received in order to increase the number of outgoing students.
- In order to solve the accommodation problem of incoming students, it has been requested to allocate quotas equal to the number of incoming students in the dormitories.

- Negotiations were held with the university administration for the free accommodation of the incoming academic staff within the scope of the project in Beytepe Guesthouse, and free accommodation was provided for the academic staff who came within the scope of the project.
- Mevlana Exchange Program meetings were held on February 20, 2017 and January 11, 2018 to inform our University Department Coordinators and all faculty members about project applications. Ayşegül Kutay Gündoğan Head of YÖK Higher Education Project Development and Support Department, and experts participated in both meetings to inform about the Project-Based International Exchange Programme.

### **Prospective Plannings**

- Providing incoming academic staff with the opportunity to benefit from the dining halls of our university free of charge or at an affordable price,
- Ensuring that incoming academic staff can stay in our university guesthouses free of charge or at an affordable price.
- Creating opportunities for all incoming students to benefit from the dormitories of our university,
- Incoming exchange students are given a special student ID and the cafeteria fee defined for this ID is expensive. Creating the opportunity to benefit from the cafeteria at affordable prices by making the necessary arrangements in this regard.
- To employ sufficient number of part-time students in the office or establish a support system consisting of students for the official procedures that incoming students and academic staff must complete when they come to our country,
- Creating supplementary payment opportunities for our outgoing academic staff and students within the scope of the project,
- In order to make more effective protocols and to increase the number of positive responses to our protocol request from foreign universities, making use of the international connections established by the university senior management to create Mevlana Protocols